



INSTRUCTIONS:

- 1) Make a copy of this Google Doc
- 2) Complete all cells highlighted in blue
- 3) Rename the Doc to match the title of your proposal
- 4) Submit your copy of the completed Doc to superintendent@csdecatur.net

Proposal to Return to In-Person Activity

Submitted by:	Ruth Scott, Julie Semones	Date:	10/22/20
Title:	WP Professional Learning (Concurrent model)	School:	Winnona Park
Brief title this proposal can be referred to as (try to keep to 5 words or less):			
WP Professional Learning (Concurrent model)			
Brief description of what is being proposed (try to keep to under 5 sentences):			
We are proposing bringing a group of 10-12 WP staff members into the building for a 2 hour professional learning on November 2nd. We want to be able to model concurrent teaching for our teachers by delivering the PL concurrently.			
When do you propose beginning this activity in person, why do you propose that date, and what will the impact be if in-person activity is delayed until after that date?			
November 2nd is a professional learning day. There is no school for students, and teachers will already have this time blocked for PL.			
Describe the population of people who will be returning to in-person activities (students, staff, age levels, grades, programs, teams, etc.):		Approximately how many people in each of those groups will be impacted by this proposal (students, staff, volunteers, etc.):	
Winnona Park staff		10-12 teachers will be asked to volunteer to participate in person	
Describe the <u>benefits</u> of returning to in-person for this activity and the <u>risks</u> of <u>NOT</u> returning to in-person:		Describe the <u>risks</u> of returning to in-person for this activity and the <u>benefits</u> of <u>NOT</u> returning to in-person:	
Benefits: Teachers will get to experience concurrent learning. As leaders, modeling for teachers is the MOST valuable PL. Risks: PL can still be delivered virtually, but it won't provide the experience of concurrent		Risks: There is always a risk that someone could be exposed to Covid. However, we believe that following CSD's masks, social distancing, and handwashing guidance, we will be able to minimize these risks.	

learning.	Benefits: no benefit to not doing this in person, however, completing this PL virtually would ensure no risk of Covid exposure
Describe in detail the protocols, equipment, and other actions that will be implemented to protect the health and safety of the persons involved in this activity:	
<ol style="list-style-type: none"> 1. All school personnel will wear masks 2. Physical Distance 6+feet apart 3. Physical barriers/plexiglass at tables 4. Signage in building and common spaces to encourage mitigation procedures 5. All small group/partner work will be done virtually or socially distanced <p>We will be following the overall guidelines in the CSD safety handbook.</p>	
Describe in detail how the above protocols, equipment, and other actions will be monitored to ensure compliance and fidelity of implementation, including who will be responsible for each aspect of monitoring:	
Teachers will complete the CSD screener as they arrive at the school. They will bring their own computer. Masks will be required the entire time they are in the building. We will assign seating within our media center to ensure social distancing. We will provide individual materials as needed. Spaces used will be cleaned thoroughly before and after the PL.	
Will this activity be voluntary, compulsory, or socially compulsory? If the answers vary by participant (such as students vs. staff), answer separately for each category of people.	What will happen for those normally involved in this activity if they choose not to participate when it returns to in-person? (Answer separately for each category of people if applicable.)
Voluntary	Teachers will still receive the PL by participating virtually. They will miss an opportunity to experience concurrent learning and teaching before they are asked to use this model with their students.
Describe in detail any interactions this activity will have with others (such as other teams/clubs within the district, other teams/clubs outside the district, etc.), the risks such interactions would introduce, and how those risks will be mitigated.	
No interactions with others	
What other information, not already provided above, needs to be shared with the team evaluating this proposal?	

Proposal Review

Reviewed by CSD COVID Response Team:
K. Beam, C. Burnett, S. Brewton, M. Fehrman, L.
Huddleston, E. Melton, S. Moore, S. Perez, R. Thomas

Status:
 Approved

**Date: Oct. 30,
2020**