



## **HOW TO ACCESS FREE & REDUCED LUNCH APPLICATIONS ONLINE**

Here are the steps to follow to access an online free & reduced lunch application.

Step 1: Go to [www.csdecatur.net](http://www.csdecatur.net)

Step 2: Go to parent portal (Infinite Campus)

Step 3: Click on campus parent

Step 4: Log in by putting your username and password you have created

Step 5: Once you have entered your username and password, you click the button that says “log on”

Step 6: You will be logged into the Infinite campus and on the left hand side you will click the option **(MORE)**

Step 7: Click on **(MEAL BENEFITS)**

Step 8: Click on **(CLICK HERE TO START APPLICATION PROCESS)**

Step 9: You must create a 5 digit pin. Example: 1234!

Step 10: Now you enter your password; it is the EXACT same password you entered when you logged into your parent portal.

Step 11: YOU ARE NOW ABLE TO COMPLETE THE APPLICATION PROCESS.

**PLEASE BE MINDFUL IT DOES TAKE UP TO 10 DAYS TO PROCESS AN APPLICATION. AFTER 10 DAYS IF YOU HAVE NOT HEARD ANYTHING, DO NOT SUBMIT ANOTHER APPLICATION!!! CONTACT CATHY!**

Contact Cathy Chapman at [cchapman@csdecatur.net](mailto:cchapman@csdecatur.net) for questions and assistance.