



City Schools of Decatur Administrative Regulation

Testing Programs Administrative Regulation

City Schools of Decatur recognizes the relationship between curriculum, instruction, and assessment. Along with other related data, assessment results at the student, classroom, school, and district levels are analyzed to assess the progress of individual students, inform instructional practice, evaluate program effectiveness, facilitate the planning of appropriate curriculum and instructional programs, and provide parents and the general public with information about the status of education at the system and school levels. The results of state-mandated assessments for individual students are used to adhere to state promotion and diploma requirements. Assessment results are disaggregated and further analyzed for individual students and subgroups of students to determine student instructional needs.

State Testing

The school system shall administer the statewide assessment program required in the accountability provision of Georgia law. Employees shall comply with all City Schools of Decatur policies and Georgia Professional Standards Commission rules with regard to testing ethics and the confidentiality of student information. Employees who violate these provisions shall be subject to disciplinary action, up to and including termination.

Both state and federal law require public schools to annually assess all enrolled students. Neither the school nor the district has the authority to waive the student assessment requirement. Parents with questions about testing requirements for his/her child need to address these with the local school principal. If a parent/guardian refuses to comply with these laws, they must communicate their intent in writing to the principal at least two weeks prior to the start of testing.

All students shall participate in the state mandated and district-wide testing programs or a Georgia Alternate Assessment as appropriate. All students includes students who have an Individualized Education Program (IEP), Section 504 Individual Accommodation Plan (IAP), and/or Limited English Proficiency Testing Participation Committee Plan indicating a need for standard or non-standard accommodations. All standard or non-standard accommodations shall adhere to the guidelines found in State Board of Education testing rule 160-3-1-.07 and in the most recent edition of the Georgia Department of Education's Student Assessment Handbook.

Local Testing

The City Schools of Decatur may include additional testing in its schedule of standardized tests to be administered to students. Any necessary contract for those additional tests shall provide for reporting in a timely manner. Student IEPs and Section 504 plans must be reviewed by the appropriate school team to ensure the appropriate accommodations are in place to allow the student to access the assessment. All enrolled students must participate in local testing unless otherwise specified by an IEP or Section 504 plan.



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Individual student assessment results will be reported in a timely manner to students and their parents or guardians. District and school-level assessment results shall be reported to the community through the media and other district and school-level summative reports and forums.

Questions about this regulation should be directed to the Director of Research and Analytics.

Related Board Policy: 4.1

Public Comment Window: May 8, 2019 - May 30, 2019

Approved by Cabinet: June 3, 2019 APPROVED