

Georgia Department of Education (GaDOE)  
Title I, Part C – Education of Migratory Children  
Local Identification and Recruitment (ID&R) Plan

School District: *City School of Decatur*

School Year: *2018-2019*

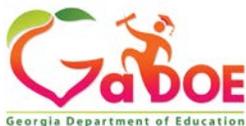
*All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.*

**I. ID&R Planning and Implementation**

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)?  
*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). If this were to change in future, CSD would use the following GaDOE processes and/or monitoring guidelines. This would include the use of the Title I, Part C Occupational Survey, the timely transfer of pertinent school records, including information on health, when children move from one school to another, and to include the use of the Migrant Student Information Exchange to obtain or share educational and health information on migrant children who travel from state to state and may have student records in multiple states' information systems.*
2. How will the district manage and coordinate local staff year-round (regular school year and summer) ongoing recruitment efforts for enrolled and out-of-school youth (OSY) including pre-school aged children? Please describe and include flexible staff schedules, peak periods of agricultural activity, visits to seasonal and temporary work sites such as; farms, packing sheds, and processing plants that work with poultry, beef, or wood. Include narrative that ensures the use of the ID&R Activities checklist to guarantee all ID&R activities are taking place at the appropriate time with required documentation.  
*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP).*
3. How will the district coordinate with regional and state MEP staff for identifying and contacting potentially eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?  
*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). To insure compliance with the identification of potentially eligible migratory families, CSD uses the following GaDOE processes and/or monitoring guidelines: Completion of the Title I, Part C Occupational Survey by all registering families; the timely transfer of pertinent school records, including information on health, when children move from one school to another; include the use of the Migrant Student Information Exchange to obtain or share educational and health information on migrant children who travel from state to state and may have student records in multiple states' information systems.*
4. How will the district contact currently eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?  
*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). However, the City Schools of Decatur currently strategically posts signs and distributes brochures throughout the community to recruit eligible migrant families.*

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5. How will the district ensure the occupational survey (which is completed by all students during new student registration and back-to-school registration) is gathered, reviewed, and prioritized for further follow up to identify potential migratory children and youth? Include a reference to training local school staff on the process.

*As a part of the CSD centralized enrollment process, all families complete the occupational survey. These documents are reviewed at two levels. First, documents are reviewed by the district registrar and then documents are reviewed by the Title and Federal programs office. The Title & Federal Programs Coordinator routinely participates in training opportunities provided by GaDOE related to Title I, Part C and provides ongoing training to the district registrar and appropriate school personnel.*

6. How will the district coordinate with other agencies, organizations, and resources to build a recruitment network and identify potentially eligible migratory participants?

*Currently the City Schools of Decatur strategically posts signs and distributes brochures throughout the community to recruit eligible migrant families. CSD also routinely communicates with local community agencies and organizations that may have knowledge of potentially eligible migratory participants.*

## **II. School District/Local Agricultural Information**

1. How will the district create and/or maintain a current local agricultural map containing profiles of employers, agricultural activities, crops and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester minimum).

*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). CSD has no current agricultural employers. However, CSD requests technical assistance from GaDOE as needed in order to provide guidance in serving children and families. In addition to local resources, City Schools of Decatur will coordinate with the MEP Consortium Staff at Abraham Baldwin Agricultural College (ABAC) to provide services to eligible migrant participants when identified.*

2. How will the district create and or maintain a local agricultural map that includes the areas/neighborhoods and labor camps where migratory families may reside? Please explain how this information will be updated during the year (each semester minimum).

*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). CSD has no current agricultural employers, areas/neighborhoods and labor camps where migratory families may reside.*

3. What is the district's plan for contacting employers within its boundaries regarding hiring practices, crops and growing seasons in order to identify potentially new eligible migratory families?

*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). CSD currently has no agricultural employers within its boundaries to seek information regarding hiring practices, crops and growing seasons.*

4. The district's list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file).

*N/A. Currently for the FY19 school year, the City Schools of Decatur (CSD) has no students identified by the state of Georgia for the Migrant Education Program (MEP). CSD currently has no agricultural employers within its boundaries that necessitates a preparation of agricultural activities or a local agricultural map.*

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Richard Woods, Georgia's School Superintendent  
"Educating Georgia's Future"

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### ***DISCLAIMER***

*The Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook is the primary source of information for all aspects of ID&R.*

### **Reminders**

- All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* quality control descriptors. Please visit: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/publications.aspx> and click on the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* link.
- You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/Identification-and-Recruitment.aspx>
- Remember that your local agricultural map must include information unique to your area and compliment the Georgia MEP State agricultural map with information not currently identified/found in it.

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